

PLATTE RIVER ACADEMY
PTO Board Minutes
September 14, 2009

Attendance:

Board Members: Nicole Cimbura, Pamala Carter, Crystal Lytle, Eric Bookman, Susan Klee, Debbie Montelli, Shelly Torgerson, Dana Ulrich,

Visitors: Carrie Brill-Heim, Bob Barber, Kathy Galhegos, Diane Phillips, Marcia Brauchler, Jenny Nicholson, Stacy Stephens, Chris Murphree, Jeannie Boh, Janna Perlinger, Dr. Stueven, Liz Leonard

Meeting called to order at 6:37 pm.

note: Marcia Brauchler acting facilitator for meeting

1. Approve Minutes

Minutes were distributed for August 17, 2009 meeting. After review, some items from middle school budget were in question. The number was changed from \$1,700 to \$1,000 and a notation was made that \$700 was requested from last year for the CD produced by Mr. Willsea. Nicole moved to approve the minutes. Pam seconded the motion, which unanimously passed.

2. Treasurer's Report

Eric distributed financial report for August 1st thru August 31st. He stated that the report shows a net operating loss. That is due to the surplus from the auction being used up by the Pavilion. He also brought to attention that disbursement forms were not being filled out correctly. All forms need 2 signatures and need back up forms attached (receipts). He asked that everyone please contact all committee chairs and explain the correct way to fill out the forms. It was then discussed that Pam was revamping the form and it would be emailed to everyone when it was complete. Finally, Eric noted that a high yield savings account was recently opened up for a better interest rate and another box of checks was received for free. Crystal moved to approve the Treasurer's report. Shelly seconded the motion, which unanimously passed.

3. New Business

a. Fund Requests:

- i. The 3rd grade team requested exacto high volume pencil sharpeners for each classroom. The cost \$128.79 each for a total of \$260.00. Susan Klee said they were definitely worth the price and hassle. Debbie moved to approve the request, Pam seconded the motion and all were in favor.

- ii. Mrs. Young requested an Alphabet die cut set, which was half price from last year's cost. Most felt this was a great deal and that the entire school could benefit from this purchase. Crystal moved to approve the purchase of the die cuts. Shelly seconded the motion, which unanimously passed.
 - iii. Mrs. Kaze had requested money for a teacher's helper magazine from the previous year which she received \$24 back for. She asked to return the money to the PTO.

- b. PTO Involvement Ideas: Nicole proposed to the board some suggestions on how to get the PRA community more involved in the PTO and the meetings. Her ideas included email blasts, newsletters, and personally calling families and inviting people. With the invitations, possibly offering babysitting at the school during the meetings. It was thrown out that it could be a fundraiser for the middle school. Mr. Barber had concerns that it could be illegal with the division of childcare to have such services on school grounds. Others asked if it was a matter of only being Red Cross certified. Mr. Barber said he would look into the legality. After ongoing discussion, it was moved to table the daycare issue. Nicole proposed that each board member be responsible for calling 30 families and inviting them with a personal invitation to one meeting throughout the year. All board members were in agreement.
- c. Breckenridge Fundraiser: After approving the fundraiser last month, Kim Klein has contacted the company involved. She had found that in order to participate in the fundraiser, anyone who buys the gift cards must attend a mandatory tour. With the new information most felt this was not a fundraiser that PRA wanted to be associated with. Dana moved to turn down the fundraiser, Shelly seconded the motion. All approved to NOT participate in the Breckenridge fundraiser.
- d. Holiday Photo Fundraiser: Eric proposed an idea of doing a Holiday Photo fundraiser at PRA. His idea was to have a photographer come to PRA and take pictures for PRA families for the Holidays. Eric knows a PRA parent who is a photographer and may be willing to offer services for this fundraiser. Most felt this was a great idea and that Eric could get this going with a proposal for the next meeting.
- e. Party City Discount Cards: Nicole distributed Party City Discount Cards to all party room parents in the school and to PTO parents who will need them. It is a new program that Party City is doing this year.

4 Committee Reports

- a. Bake Sale - Nicole stated that \$70 made so far, which is up \$5. Punch cards are a no-go, seemed to be too confusing with all that goes on at lunch. Mrs. Klee loved the punch card for the younger grades, others

seemed to veto. A suggestion to add the bake sale to hot lunch order forms was brought up. Also, an email went out, there was a slight confusion on the baker and seller sign up sheet. .

- b. Box Tops – Debbie reported that there is a competition with the 3rd grade and 1st quarter is going well. All box tops need to be in by December 15 to be counted for 1st quarter and by April 15 for 2nd quarter.
- c. Coca-Cola – no report
- d. Grocery/Scrip – Pam signed PRA up for E-scrip and sent out info in the newsletter. Anyone can sign up and it doesn't affect miles, gas, or other rewards. She will keep getting the word out.
- e. Hospitality – Crystal reported that the CK seminar was very successful. SAC would like to continue partnership with PTO and board to build on information learned at the seminar. Also, starting to plan the Veterans Day Celebration.
- f. Hot Lunch/Milk – Carrie emailed the food budget numbers. Café de France will be replacing Canyon Catering due to the fact no profit was made on those days. The money on those days didn't cover the staff. Also, milk prices went back down to .35.
- g. Middle School - Debbie reported that middle school will be having otter pop, Jamba Juice and the Pancake breakfast coming up. Some felt the issue of fundraising is saturated. Some said that the fundraising is a “buffet style” and is an option. Most agreed and felt the middle school is doing a great job.
- h. Peach Sales – Shelly reported that peach sales made about \$1,000, which is close to the budget number.
- i. Restaurants – Baskin Robins is scheduled for Sept. 14, Red Robin is in January, Chick fil –a in October.
- j. Sally Foster – Jenny reported that Sally Foster numbers were way down, she has heard lots of negative talk and that not as much buying this year. The deadline was extended. * note – operating budget is earmarked for \$10,000 from sally foster
- k. School Supplies –no report.
- l. Silent Auction- Debbie had update on the pavilion. Phase 1 is done, however, when doing the foundation wall, a leak/ drainage issue was discovered. It will cost \$1,650 to fix the problem and can not move forward with out the fix. Stacey Stevens (governing board) is going to apply for grant use funds for field usage to maybe help offset costs. There will be a 20x20 pavilion by playground with hopscotch, 12x12 pavilion outside 1st grade door, 2 metal benches, and a table. Bill Sigler will install as well. Debbie will look at special “thank you plaque” and newsletter to let parents know where the funds are going.
- m. Social –Dana looking for volunteers for movie night and spring event.
- n. Panther Run/Walk – Diane reported that the Run/Walk will be on November 7th instead of the 8th. The time will be determined by the weather. Shirts will be for wear only the Friday before due to the sponsorships on the shirt. The cost of the shirt will be determined by the

amount of sponsorship received. It will not be a certified course. A 5k and 1k will be offered. Food has been donated. Some questioned why it couldn't be a fundraiser which had sparked new conversation. After much discussion on whether Diane would like to chance the event to a fundraiser, she felt strong she could make money for the event. She felt she could charge \$10 entry fee to cover costs and still make money. Therefore, the Run walk was changed from a social event to a fundraiser due to the fact that Sally foster numbers are down and the loss of the Breckenridge fundraiser. Shelly moved to change the event to a fundraiser, Dana seconded the motion, and all were in favor.

- o. Spirit Wear – Crystal reported that all orders being processed and should be in by beginning of October. Chris will be doing another order before the holidays.
- p. Student Directories – Nicole reported that the directories will be in by October.
- q. Used Uniforms –no report.
- r. Teacher Grants –no report.
- s. Teacher Appreciation – Shelly reported that Teacher appreciation week is April 5th – April 12th. The committee is working on everything and doing well.
- t. Bulletin Board –no report.

5. Vice Principal's Report – Mr. Barber spoke on the Anti-Bullying program the school is doing. Each class is doing Bully Proof Bulletin Boards, reading a story, and signing a pledge. All children are encouraged to tell adults. He also reported that the sports teams are doing very well. It has been very positive for PRA. There has been lots of support among the students and parents.

6. Governing Board Report – Stacey Stevens reported that the Board is working on the contract renewal with the district. They are also looking at the Candidate performances with the School board. The Governing Board is looking for people to serve on their tech committee and people to help with the grant funds for the field.

Other business:

*Idea for Family bulletin board- resource board for PRA families that would include business cards only for support PRA family businesses. Mr. Barber said he would provide the board if PTO would like to pursue. It was agreed to table to next meeting.

The next meeting is scheduled for October 12, 2009 at 6:30pm. No further business to be discussed. Meeting adjourned at 8:47pm.