

**PLATTE RIVER ACADEMY**  
**PTO Board Minutes**  
**January 12, 2009**

Attendance: Carrie Brill-Heim, Pam Carter, Nicole Cimbura, Susan Klee, Kim Klein, Crystal Lytle, Deb Montelli, Diane Phillips and Shelly Torgerson. Also present were Bob Barber, Eric Bookman, Jenny Nicholson, and Dana Ulrich.

Nicole Cimbura, President, determined a quorum present and called the meeting to order at 6:34pm. Diane Phillips, Secretary, recorded the minutes of the meeting.

1. Treasurer's Report

Carrie distributed the financials for the month of December. She provided a review and discussion of the financials.

2. Approve October Minutes

The approval of the December meeting minutes was deferred until next month.

2. New Business

(i) *Hospitality Committee Chair*. Nicole noted that the Hospitality Committee still needs a chairperson.

(ii) *PTO Fund Request* – Susan Baldwin submitted a request for funds in the amount of \$300 for one bus for middle School. It was determined that the funds for the bus would be in line with all other approved fund request. After discussion, Debbie moved to approve the request for funds in the amount of \$300 for the bus. Shelly second the motion, and the motion passed unanimously.

(iii) *Sally Foster Contract for 2008-2009* — The Board discussed the fundraiser and agreed it would be considered for next school year. Jenny will follow up on the Sally Foster contract for next year.

(iv) *Red Robin Date Change* – Nicole informed the Board that this fundraiser had been moved to a different night, Tuesday, January 27, 2009.

(v) *SAC Survey* – Diane reported that she had submitted the survey questions approved by PTO at the December meeting to SAC.

5. Committee Reports

- Bake Sale—Kim reported that sales were good. A discussion regarding the Bake Sale punch card was discussed. Pam stated that she would assist in the designing of the card. It was also decided that this concept would first be implemented with the Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> graders.
- Box Tops—Debbie reported that PRA had not received the check from Box Tops and that we should be receiving the funds soon. These funds are earmarked for the installation of projectors for the teachers.
- Grocery Certificates/Scrip—Kim reported that PRA will hold an additional sale in January to promote sales for the upcoming event at Red Robins Restaurant.
- Hospitality/Teacher Appreciation—Teacher Appreciation was good. The Board also discussed Donuts for Dad, tentatively scheduled for April 14, and Muffins for Mom.
- Hot Lunch/Milk—Nicole stated that Hot Lunch was running smoothly with the new vendors.
- Middle School—Debbie - no report.
- Peach Sales— Kim –Completed.

- Restaurants—See New Business above.
- Sally Foster—Diane – There was a discussion regarding the use of the proceeds from the Entertainment Books to be earmarked to offset the expense of paper used from the administrative office. See also New Business above.
- School Supplies—Kim -- Completed.
- Silent Auction – Debbie reported on the status of the event. Diane distributed the Donation Request Form to the other members. Jenny stated that she needs volunteers for clean-up and decorations. A discussion next ensued regarding earmarking the proceeds for technology.
- Social/Special Events—Pam and Dana reported on the next event. Dana stated that PRA will be having a Hawaiian Luau scheduled for Friday, May 8, 2009. She currently needs volunteers. More information to follow.
- Spirit Clothing—Crystal reported that there were a few t-shirts and hoodies available for sale which she plans to promote at Red Robin and Teacher’s Conference.
- Student Directories—Nicole – Completed.
- Used Uniforms—Kim reported that we still need a new chair. She plans to post this in the PRA Newsletter.
- Teacher Grants—Susan stated that she surveyed the teachers to determine the needs. (Projector)
- Hot Lunch Donations – Nicole stated that \$1,000 had been donated. Nicole and Diane to review the process and procedures going forward.
- PTO Bulletin Board—Crystal, no report.

6. Vice Principal’s Report – Bob reported on the following:

- Heating Issue – Bob reported that the bids for thermostats in every room would cost approximately \$3,500.
- CSAP – 3<sup>rd</sup> grade reading will be held the second week of February 2009. Everyone else will be in March, 2009.
- Bully Proofing – PRA has increased awareness. A survey was conducted, 33% were aware of bullying, 90% felt safe. Will be implementing an Anti-Bully Pledge “Second Step Company”.
- Personal Change – Interviewing a replacement for Mr. Eudaily.

7. Governing Board – No report.

The President announced that the next meeting is scheduled for Monday, February 9, at 6:30pm in the Library. There being no further business to discuss, the meeting adjourned at 8:12pm.