

PRA SAC Meeting Minutes

June 5, 2007

Attendees: SAC Parents: Janelle Jones (Co-Chair), Debbie Goodiel (Recorder), Randy Richeson via phone (DAC Rep), Michael Phillips (SIT Coordinator)
Administration: Gary Stueven
Teacher: Michelle Hedge
Absent: Gretchen Place (Board)

I. Approval of Meeting Minutes:

Meeting minutes approved for April 30, 2007.

II. Middle School Executive Summary: Janelle Jones

A draft document titled "Platte River Academy 2007-08 Middle School Electives, Specials and World Languages Summary Analysis and Review" was passed out and reviewed. There were several blank spaces that were updated, including reasons students leave PRA for other Middle Schools; 1, open enrolling in Mountain View M.S. gives students a better chance at getting into Mountain Ridge H.S. (PRA is a feeder school to Mountain Ridge H.S.); 2, sports and extra curricular activities not offered at PRA; 3, student wants a change; 4, PRA is too hard.

Janelle to coordinate with Bob Barber and Gary to fill in blanks.

A letter goes out in November to 6th grade parents to commit to enrolling for 7th grade next year.

There was some discussion about the difference of specials world languages and elective world languages classes. Specials and electives may have different program goals, but the end product should be stated by teachers.

Janelle will make revisions and distribute via e-mail for SAC to review and comment before presentation to Board.

Janelle would like to make revisions to the document and present to the Board at their July meeting.

III. SAC By-Laws Update: Janelle Jones

Douglas County Schools says we cannot make changes to the By-Laws. Gary would like to appeal to the District Attorney to see if we can get some cooperation on the changes PRA feels is appropriate for us as a charter school.

Gary to appeal to District Attorney.

IV. SAC Calendar: Debbie Goodiel

Based on the 2007-2008 Board meeting calendar and the PRA calendar, SAC will meet on the 1st Thursday of each month, except for January, at 6pm in the PRA library. An alternative night for

potential interim meetings could be Monday nights. So the 2007-2008 SAC meeting calendar is as follows:

August 2
September 6
October 4
November 1
December 6
January 17
February 7
March 6
April 3
May 1
June 5

Deb will e-mail Heidi Tomic with the SAC meeting calendar.

V. 2007-2008 SAC Recruitment:

SAC still needs a business community member. Janelle is in contact with someone and Gary is in contact with someone as well.

Janelle to follow up on her contact for a community member on SAC.

Gary to follow up on her contact for a community member on SAC.

VI. Survey Improvement Team: Janelle Jones/Michael Phillips

The survey may need to be sooner on the calendar than in the past in order to obtain useful feedback that may affect the current school year. If the survey were implemented in January or February a teacher could react to comments and make changes if needed mid-year. A survey in the spring, however, gives opportunities for feedback if parents and the community feel that we are on target at PRA and that we meet state requirements for the survey. The survey is like a report card on how PRA is doing meeting the goals for the year.

The Survey Improvement Team (SIT) needs to define who the audience is (parents, administration, Board, etc), what is the purpose/goal of the survey (continuity of data over the years, etc). Michael suggested the SIT will consist of a tech/operations team, marketing team, and content team. Members of the SIT will be stakeholders in the survey who are interested in helping. The survey “serves” a number of clients. It is NOT an employment evaluation tool. Some possible questions for the SIT are:

SIT is to define audience, purpose/goals, when to implement survey.

- Should comment boxes be deleted?
- What is the District purpose of the survey?
- What is the charter school purpose of the survey?
- What is the PRA purpose of the survey?
- What is the Governing Board purpose of the survey?
- What is the SAC purpose of the survey?

Michael and Janelle will go to the Board meeting tomorrow to say that the Board SAC representative should come to the improvement

Michael will e-mail interested parties to determine a meeting date.

meeting with clearly defined survey goals/purposes.

VII. Miscellaneous:

The Board is talking about having a curriculum committee. Janelle suggested to them that curriculum falls under SAC responsibility. Gary suggested that responsibilities need to be specific to ensure that all bases are covered and no extra work will be created for Gary or Bob.

The next regular SAC meeting is scheduled for August 2, 2007.